SAM Functional Data Dictionary

March 22, 2021
# Table of Contents

1 Introduction .................................................................................................................. 3  
1.1 Identification .............................................................................................................. 3  
1.2 System Overview ........................................................................................................ 3  
1.3 Document Organization ............................................................................................ 3  
2 SAM Field Definitions .................................................................................................. 4  
Appendix A – Acronym List ............................................................................................. 41
1 Introduction

1.1 Identification
This document contains a high-level view of the System for Award Management (SAM) Data Dictionary and directs the reader to various other documents for a more detailed picture of the data elements found within SAM.

1.2 System Overview
The System for Award Management (SAM) integrated the Central Contractor Registration (CCR) system, the Federal Agency Registration (FedReg) system, the Online Representations and Certification Application (ORCA), and the Excluded Parties List System (EPLS) into a single system in July 2012. Combining these four legacy systems streamlined business processes, eliminated data redundancies, and improved regulatory compliance.

The current SAM is the first phase of an overall modernization effort to unify the government-wide award management systems. If you have the proper roles in SAM, you can register to do business with the U.S. government, update or renew your entity registration, check the status of an entity registration, manage exclusion records, manage user roles, search for entity registration and exclusion records, and use entity registration and exclusion data.

This data dictionary addresses the data elements associated with the business processes required to manage an entity’s Core Data, Assertions, Representations and Certifications, Points of Contact, and the management of Exclusion records.

1.3 Document Organization
This Data Dictionary provides overall listing and descriptions of all SAM data fields at a high level. Using this document allows you to view the characteristics of data elements and what each is used for. This document includes SAM field definitions and characteristics. The field lengths are the application-limited input lengths. The corresponding extract output lengths may be larger to accommodate migrated data.
2  SAM Field Definitions

Field Name: **820s Request Flag**
Type: Drop-Down
Length: N/A
Definition: The flag that indicates whether the entity wants to receive Remittance Advice Notices (820s) through the Value-Added Network (VAN) provider. The user selects “Yes” or “No”.

Field Name: **ABA Routing Number**
Type: Numeric
Length: 9
Definition: The routing transit number assigned by the American Banker’s Association (ABA) for a U.S. financial institution. In SAM, this number must be the Electronic Funds Transfer (EFT) ABA Routing Number, not the Wire Transfer ABA number.

Field Name: **Account Number**
Type: Alphanumeric
Length: 20
Definition: The U.S. financial institution account number at which the entity receives EFT payments.

Field Name: **Account Type**
Type: Drop-Down
Length: N/A
Definition: The entity's financial account type. The user selects “Checking” or “Savings”.

Field Name: **Accounting Station**
Type: Alphanumeric
Length: 6
Definition: For U.S. government entities, the Accounting Station (Fiscal Station Number) is a six-digit number that identifies the activity which is responsible for performing the official accounting and reporting for the funds.

Field Name: **ACH Email**
Type: Alphanumeric
Length: 80
Definition: A contact email address for the Automated Clearing House (ACH) Coordinator at the entity's U.S. financial institution.

Field Name: **ACH Fax**
Type: Numeric
Length: 13
Definition: The fax number for the ACH Coordinator or Department at the entity’s financial institution.
### Field Name: ACH Non-U.S. Phone
- **Type:** Numeric
- **Length:** 16
- **Definition:** The phone number for the ACH Coordinator or Department at the entity’s financial institution if it is located outside of the U.S.

### Field Name: ACH U.S. Phone
- **Type:** Numeric
- **Length:** 13
- **Definition:** The phone number for the ACH Coordinator or Department at the entity’s financial institution if it is located in the U.S.

### Field Name: Active Date
- **Type:** Date
- **Length:** 8
- **Definition:** The date the exclusion record became active. This may be different than the date the exclusion record was created.

### Field Name: Additional Comments
- **Type:** Alphanumeric
- **Length:** 1,000
- **Definition:** Free-text field where the U.S. government official managing the exclusion record can add additional notes or a description regarding the exclusion. This field can be used for specific agency legislation citations.

### Field Name: Address Line 1
- **Type:** Alphanumeric
- **Length:** 150
- **Definition:** The first line of an address. The following characters are not accepted:
  - ; (Semi Colon)
  - [ (Left square bracket)
  - ] (Right square bracket)
  - " (Double Quotes)
  - { (Left Curly bracket)
  - } (Right Curly bracket)
  - ! (Exclamation Point)
  - @ (at sign)
  - $ (dollar sign)
  - ^ (Caret)
  - * (Asterisk)
  - = (Equal sign)
  - Consecutive instances of the following characters:
    - ..
    - ++
    - -- two dashes
    - " two single quotes
Field Name: Address Line 2  
Type: Alphanumeric  
Length: 150  
Definition: The second line of an address. The following characters are not accepted:

; (Semi Colon)  
[ (Left square bracket)  
] (Right square bracket)  
" (Double Quotes)  
{ (Left Curly bracket)  
} (Right Curly bracket)  
! (Exclamation Point)  
@ (at sign)  
$ (dollar sign)  
ˆ (Caret)  
* (Asterisk)  
= (Equal sign)  

Consecutive instances of the following characters:

..  
++  
" two single quotes

Field Name: Address Type  
Type: Alpha  
Length: 20  
Definition: Indicates which address type is captured. Address Type codes include:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>X5</td>
<td>Alternate Exclusion Address</td>
</tr>
<tr>
<td>X6</td>
<td>D&amp;B Address</td>
</tr>
<tr>
<td>X7</td>
<td>DoDAAC Address</td>
</tr>
<tr>
<td>DM</td>
<td>Domestic Parent Address</td>
</tr>
<tr>
<td>GL</td>
<td>Global Parent Address</td>
</tr>
<tr>
<td>HQ</td>
<td>Headquarters Parent Address</td>
</tr>
<tr>
<td>IR</td>
<td>Taxpayer Address</td>
</tr>
<tr>
<td>FE</td>
<td>Mailing Address</td>
</tr>
<tr>
<td>OA</td>
<td>Other Address</td>
</tr>
<tr>
<td>PA</td>
<td>Physical Address</td>
</tr>
<tr>
<td>X8</td>
<td>POC Address</td>
</tr>
<tr>
<td>B3</td>
<td>Previous Business Address</td>
</tr>
<tr>
<td>X9</td>
<td>Primary Exclusion Address</td>
</tr>
</tbody>
</table>
Field Name: Agency Code  
Type: Numeric  
Length: 4  
Definition: The U.S. Government Agency identifier aligned to the federal hierarchy. The agency codes were originally sourced from the Federal Procurement Data System (FPDS) and the NIST 800-87 listing.

Field Name: Agency Location Code  
Type: Drop-Down  
Length: N/A  
Definition: The Agency Location Code is used to identify accounting reports and documents prepared by or for agency accounting stations and disbursing offices, e.g. eight-digit agency accounting station code, four-digit disbursing office symbol, and three-digit Treasury disbursing center symbol. This eight-digit code corresponds to the registering office. The Agency Location Code is provided by the Treasury IPAC system. The user selects from a list of ALCs populated based on the Department Code selected.

Field Name: Agency Parent  
Type: Alpha  
Length: 10  
Definition: The name of the immediate parent of the excluding agency. This may be used to determine the Department under which the exclusion record falls.

Field Name: Agency Type  
Type: Alphanumeric  
Length: 2  
Definition: The agency business purpose type for U.S. Government entities who register for intra-governmental transactions (IGT). A Buyer is an entity that places an order with another agency and has the authority to obligate funds for that purchase. A Seller is considered any office that receives and accepts orders (generally in the form of Military Interdepartmental Purchase Requests or Inter-Agency Agreements) from another agency (not necessarily the office that actually fills the order). If the office both buys from, and sells to, other government agencies in IGTs (including reimbursable transactions and intra-agency transfers), they are a Buyer and Seller. The corresponding codes are:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Buyer</td>
</tr>
<tr>
<td>2</td>
<td>Seller</td>
</tr>
<tr>
<td>3</td>
<td>Buyer &amp; Seller</td>
</tr>
</tbody>
</table>

Field Name: Annual Revenue
**Type:** Numeric  
**Length:** 15  
**Definition:** The amount of revenue a U.S. Government entity received from IGTs for the previous fiscal year.

**Field Name:** Architect-Engineer Responses  
**Type:** N/A  
**Length:** N/A  
**Definition:** The Architect and Engineering Responses provided during the Representations & Certifications part of an entity registration are used to complete the Standard Form (SF) 330 Part II for architect-engineer contracts. A-E Responses only apply to entities who selected one or more of the relevant NAICS Codes (541310, 541320, 541330, 541360, 541370, 541410, and 541620). The elements associated with these responses are detailed in the Full User Guides found within SAM Help (Federal User Guide Section 4.5.3 and Non-Federal User Guide Section 4.4.3).

**Field Name:** Authorization Date  
**Type:** Date  
**Length:** 8  
**Definition:** The effective date of an entity's EFT account authorization. The Authorization Date will be pre-filled by the system as the date a registration was created/updated. The Authorization Date must be present if an ABA Routing Number/financial institute was entered.

**Field Name:** Average Annual Receipts  
**Type:** Numeric  
**Length:** 15  
**Definition:** The average yearly receipts for the past three years for the location being registered rounded to the nearest dollar. This number must be less than or equal to the Total Receipts number.

**Field Name:** Average Number of Employees  
**Type:** Numeric  
**Length:** 15  
**Definition:** The number of worldwide employees for all affiliate, branches, etc. for an entity. Its value must be equal to or greater than the Location Number of Employees. Users must enter a value of 0 or greater.

**Field Name:** Barrels Capacity  
**Type:** Numeric  
**Length:** 15  
**Definition:** The number of Barrels per Day of Petroleum Refining if the entity selected NAICS Code 324110 as one of its NAICS offerings. This number will be compared against the SBA's small business size standard table to determine whether the company meets the small business concern threshold for this NAICS.

**Field Name:** Bonding Level Type  
**Type:** Multi-Select
Length: N/A
Definition: The type of bonding level selected by an entity including their registration on the Disaster Response Registry. Possible values for this field are:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>BL1</td>
<td>Construction Bonding Level, Per Contract (dollars)</td>
</tr>
<tr>
<td>BL2</td>
<td>Construction Bonding Level, Aggregate (dollars)</td>
</tr>
<tr>
<td>BL3</td>
<td>Service Bonding Level, Per Contract (dollars)</td>
</tr>
<tr>
<td>BL4</td>
<td>Service Bonding Level, Aggregate (dollars)</td>
</tr>
</tbody>
</table>

Field Name: Bonding Level Value
Type: Numeric
Length: 22
Definition: The dollar value (per contract or aggregate) of a Service or Construction Bond. This is used in the Disaster Response Registry.

Field Name: Bonding to Bid Flag
Type: Drop-Down
Length: N/A
Definition: The flag that determines whether the entity requires bonding to bid on contracts. User selects “Yes” or “No”. This is used in the Disaster Response Registry.

Field Name: Business Start Date
Type: Date
Length: 8
Definition: The date the entity was started or acquired. The format is MM/DD/YYYY (example: 01/01/1995) and must be today's date or earlier.

Field Name: Business Types
Type: Alphanumeric
Length: 2
Definition: The different business types that can classify an entity. Some are set by external parties. Most are self-selected by the registrant.

<table>
<thead>
<tr>
<th>The following are determined by SBA and cannot be selected by the registrant directly:</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code</td>
<td>Name</td>
</tr>
<tr>
<td>A6</td>
<td>SBA Certified 8(a) Program Participant</td>
</tr>
<tr>
<td>JT</td>
<td>SBA Certified 8(a) Joint Venture</td>
</tr>
<tr>
<td>XX</td>
<td>SBA Certified HUBZone Small Business Concern</td>
</tr>
</tbody>
</table>

The following business type is set or reset by the AbilityOne Program and cannot be selected by the registrant directly:
<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>A7</td>
<td>AbilityOne Non-Profit Agency</td>
</tr>
</tbody>
</table>

If the entity is a government agency, one of the following business types must be selected:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>2R</td>
<td>U.S Federal Government</td>
</tr>
<tr>
<td>2F</td>
<td>U.S. State Government</td>
</tr>
<tr>
<td>12</td>
<td>U.S. Local Government</td>
</tr>
<tr>
<td>3I</td>
<td>Tribal Government</td>
</tr>
<tr>
<td>CY</td>
<td>Foreign Government</td>
</tr>
</tbody>
</table>

The remainder of the business types can be self-selected by the registrant:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
<td>Foreign Owned</td>
</tr>
<tr>
<td>1D</td>
<td>Small Agricultural Cooperative</td>
</tr>
<tr>
<td>LJ</td>
<td>Limited Liability Company</td>
</tr>
<tr>
<td>XS</td>
<td>Subchapter S Corporation</td>
</tr>
<tr>
<td>MF</td>
<td>Manufacturer of Goods</td>
</tr>
<tr>
<td>2X</td>
<td>For Profit Organization</td>
</tr>
<tr>
<td>A8</td>
<td>Non-Profit Organization</td>
</tr>
<tr>
<td>2U</td>
<td>Other Not For Profit Organization</td>
</tr>
<tr>
<td>HK</td>
<td>Community Development Corporation Owned Firm</td>
</tr>
<tr>
<td>A3</td>
<td>Labor Surplus Area Firm</td>
</tr>
<tr>
<td>A5</td>
<td>Veteran Owned Business</td>
</tr>
<tr>
<td>QF</td>
<td>Service-Disabled Veteran Owned Business</td>
</tr>
<tr>
<td>A2</td>
<td>Woman Owned Business</td>
</tr>
<tr>
<td>23</td>
<td>Minority Owned Business</td>
</tr>
<tr>
<td>FR</td>
<td>Asian-Pacific American Owned</td>
</tr>
<tr>
<td>QZ</td>
<td>Subcontinent Asian (Asian-Indian) American Owned</td>
</tr>
<tr>
<td>OY</td>
<td>Black American Owned</td>
</tr>
<tr>
<td>PI</td>
<td>Hispanic American Owned</td>
</tr>
<tr>
<td>NB</td>
<td>Native American Owned</td>
</tr>
<tr>
<td>1E</td>
<td>Indian Economic Enterprise</td>
</tr>
<tr>
<td>1S</td>
<td>Indian Small Business Economic Enterprise</td>
</tr>
<tr>
<td>27</td>
<td>Self Certified Small Disadvantaged Business</td>
</tr>
<tr>
<td>Code</td>
<td>Name</td>
</tr>
<tr>
<td>------</td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td>JX</td>
<td>Self Certified HUBZone Joint Venture</td>
</tr>
<tr>
<td>8E</td>
<td>Economically Disadvantaged Women-Owned Small Business</td>
</tr>
<tr>
<td>8C</td>
<td>Joint Venture Women-Owned Small Business</td>
</tr>
<tr>
<td>8D</td>
<td>Economically Disadvantaged Joint Venture Women-Owned Small Business</td>
</tr>
<tr>
<td>NG</td>
<td>Federal Agency</td>
</tr>
<tr>
<td>QW</td>
<td>Federally Funded Research and Development Center</td>
</tr>
<tr>
<td>C8</td>
<td>City</td>
</tr>
<tr>
<td>C7</td>
<td>County</td>
</tr>
<tr>
<td>ZR</td>
<td>Inter-municipal</td>
</tr>
<tr>
<td>MG</td>
<td>Local Government Owned</td>
</tr>
<tr>
<td>C6</td>
<td>Municipality</td>
</tr>
<tr>
<td>H6</td>
<td>School District</td>
</tr>
<tr>
<td>TW</td>
<td>Transit Authority</td>
</tr>
<tr>
<td>UD</td>
<td>Council of Governments</td>
</tr>
<tr>
<td>8B</td>
<td>Housing Authorities Public/Tribal</td>
</tr>
<tr>
<td>86</td>
<td>Interstate Entity</td>
</tr>
<tr>
<td>KM</td>
<td>Planning Commission</td>
</tr>
<tr>
<td>T4</td>
<td>Port Authority</td>
</tr>
<tr>
<td>H2</td>
<td>Community Development Corporation</td>
</tr>
<tr>
<td>6D</td>
<td>Domestic Shelter</td>
</tr>
<tr>
<td>M8</td>
<td>Educational Institution</td>
</tr>
<tr>
<td>G6</td>
<td>1862 Land Grant College</td>
</tr>
<tr>
<td>G7</td>
<td>1890 Land Grant College</td>
</tr>
<tr>
<td>G8</td>
<td>1994 Land Grant College</td>
</tr>
<tr>
<td>HB</td>
<td>Historically Black College or University</td>
</tr>
<tr>
<td>1A</td>
<td>Minority Institution</td>
</tr>
<tr>
<td>1R</td>
<td>Private University or College</td>
</tr>
<tr>
<td>ZW</td>
<td>School of Forestry</td>
</tr>
<tr>
<td>GW</td>
<td>Hispanic Servicing Institution</td>
</tr>
<tr>
<td>OH</td>
<td>State Controlled Institution of Higher Learning</td>
</tr>
<tr>
<td>HS</td>
<td>Tribal College</td>
</tr>
<tr>
<td>QU</td>
<td>Veterinary College</td>
</tr>
<tr>
<td>G3</td>
<td>Alaskan Native Servicing Institution</td>
</tr>
<tr>
<td>G5</td>
<td>Native Hawaiian Servicing Institution</td>
</tr>
<tr>
<td>BZ</td>
<td>Foundation</td>
</tr>
<tr>
<td>Code</td>
<td>Name</td>
</tr>
<tr>
<td>------</td>
<td>-------------------------------------------------------------</td>
</tr>
<tr>
<td>80</td>
<td>Hospital</td>
</tr>
<tr>
<td>FY</td>
<td>Veterinary Hospital</td>
</tr>
<tr>
<td>HQ</td>
<td>DOT Certified DBE</td>
</tr>
<tr>
<td>05</td>
<td>Alaskan Native Corporation Owned Firm</td>
</tr>
<tr>
<td>OW</td>
<td>American Indian Owned</td>
</tr>
<tr>
<td>XY</td>
<td>Indian Tribe (Federally Recognized)</td>
</tr>
<tr>
<td>8U</td>
<td>Native Hawaiian Organization Owned Firm</td>
</tr>
<tr>
<td>1B</td>
<td>Tribally Owned Firm</td>
</tr>
<tr>
<td>FO</td>
<td>Township</td>
</tr>
<tr>
<td>TR</td>
<td>Airport Authority</td>
</tr>
<tr>
<td>G9</td>
<td>Other Than One of the Proceeding</td>
</tr>
</tbody>
</table>

**Field Name: CAGE Code**
Type: Alphanumeric
Length: 5
Definition: The Commercial And Government Entity (CAGE) Code is a five-character alphanumeric identifier assigned to entities located in the United States and its outlying areas by the Defense Logistics Agency (DLA) Commercial and Government Entity (CAGE) Program to identify a given facility or location of a commercial or government entity. All registrations in SAM go through the CAGE Code assignment/validation process after submission.

**Field Name: City**
Type: Alpha
Length: 40
Definition: The name of the city in a given address type. The following characters are not accepted:

; (Semi Colon)
[ (Left square bracket)
] (Right square bracket)
" (Double Quotes)
{ (Left Curly bracket)
} (Right Curly bracket)
! (Exclamation Point)
@ (at sign)
$ (dollar sign)
^ (Caret)
* (Asterisk)
= (Equal sign)
Consecutive instances of the following characters:
..  
++
Field Name: Classification Type
Type: Drop-Down
Length: N/A
Definition: Identifies the type of party that has been excluded. Individual is a person without a valid DUNS Number. Firm is a company or organization with a valid DUNS Number (includes sole proprietors who have obtained a DUNS Number). Special Entity Designation is an organization or thing capable of bearing legal rights and responsibilities which does not have a DUNS Number and is not an individual, firm, or vessel. Vessel is a mode of transportation capable of transport by water.

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>X1</td>
<td>Individual</td>
</tr>
<tr>
<td>X2</td>
<td>Firm</td>
</tr>
<tr>
<td>X3</td>
<td>Special Entity Designation</td>
</tr>
<tr>
<td>X4</td>
<td>Vessel</td>
</tr>
</tbody>
</table>

Field Name: Company Division Name
Type: Alpha
Length: 60
Definition: The Division Name, if the entity registering does business as a division or is part of a larger company, as provided by the entity in Core Data.

Field Name: Company Division Number
Type: Numeric
Length: 10
Definition: The Division Number, if the entity registering is identified by a number within their organization, as provided by the entity in Core Data.

Field Name: Company Security Level
Type: Drop-Down
Length: N/A
Definition: The facility security level for the entity registering as provided in Core Data. Possible Values for this field are:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>90</td>
<td>Government Non-Classified</td>
</tr>
<tr>
<td>92</td>
<td>Government Confidential</td>
</tr>
<tr>
<td>93</td>
<td>Government Secret</td>
</tr>
<tr>
<td>94</td>
<td>Government Top Secret</td>
</tr>
</tbody>
</table>
Field Name: Completion Date
Type: Date
Length: 8
Definition: The date the contract was signed for which a Biopreferred Report is being submitted. This value is pre-populated from Federal Procurement Data System (FPDS).

Field Name: Congressional District
Type: Numeric
Length: 10
Definition: The Congressional District of an entity located in the U.S. or its outlying areas as calculated by the system based on the entity’s physical address. While the Entity Congressional District is usually displayed as 2 characters, there may be instances where this can be updated to have STATE + 2-digit Entity Congressional District, for a total of 10 characters.

Field Name: Contracting Agency
Type: Alphanumeric
Length: 120
Definition: The specified federal agency for which the entity submitting a Biopreferred Report is providing services/products. This value is pre-populated from FPDS.

Field Name: Contracting Department
Type: Alphanumeric
Length: 120
Definition: The specified federal department for which the entity submitting a Biopreferred Report is providing services/products. This value is pre-populated from FPDS.

Field Name: Contract Sign Date
Type: Date
Length: 8
Definition: The date the Biopreferred Report Contract was signed. This value is pre-populated from FPDS.

Field Name: Corporate URL
Type: 200
Length: Alphanumeric
Definition: The entity's website Universal Resource Locator (URL) as provided by the entity in Core Data.

Field Name: Correspondence Flag
Type: Alpha
Length: 1
Definition: A field used by the predecessor system to SAM, this data is not collected in SAM and would only appear in records migrated from the Central Contractor Registration (CCR) database. This field was used to identify an entity's preferred correspondence type. Possible values for this field are:
<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>M</td>
<td>US Mail</td>
</tr>
<tr>
<td>F</td>
<td>Fax</td>
</tr>
<tr>
<td>E</td>
<td>Email</td>
</tr>
</tbody>
</table>

**Field Name: Country**  
*Type:* Alpha  
*Length:* 3  
**Definition:** The country code representing where the entity is located. Codes adhere to the U.S. Government’s Geographic Entity Name and Code (GENC) Profile of the ISO 3166 International Standard for country codes. SAM can also accommodate two-character country codes.

**Field Name: Country of Incorporation**  
*Type:* Drop-Down  
*Length:* N/A  
**Definition:** The country code representing where the entity was incorporated. Codes adhere to the U.S. Government’s Geographic Entity Name and Code (GENC) Profile of the ISO 3166 International Standard for country codes. SAM can also accommodate two-character country codes. Users select from a pre-defined list of countries.

**Field Name: Credit Card Usage**  
*Type:* Drop-Down  
*Length:* N/A  
**Definition:** The field which indicates whether an entity is willing to be paid by Government credit card. User selects “Yes” to indicate that they will and “No” to indicate they will not.

**Field Name: Cross Reference**  
*Type:* Alpha  
*Length:* 15  
**Definition:** Method for identifying linkage among exclusion records. Types of cross references include:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>XR</td>
<td>Cross Reference</td>
</tr>
<tr>
<td>AK</td>
<td>AKA – Also Known As</td>
</tr>
<tr>
<td>DB</td>
<td>DBA – Doing Business As</td>
</tr>
<tr>
<td>NK</td>
<td>NKA – Now Known As</td>
</tr>
<tr>
<td>FK</td>
<td>FKA – Formerly Known As</td>
</tr>
<tr>
<td>PK</td>
<td>PKA – Previously Known As</td>
</tr>
</tbody>
</table>
Field Name: DBA Name
Type: Alphanumeric
Length: 120
Definition: The 'Doing Business As' name of the entity. This name must be different from the Legal Business Name. This field cannot be changed in SAM. It is part of the entity’s Data Universal Numbering System (DUNS) Number record from Dun & Bradstreet.

Field Name: Legal Business Name
Type: Alphanumeric
Length: 120
Definition: The Legal Business Name of the entity as validated by D&B. Note: It cannot contain the following special characters: ",", â, ø, Å This field cannot be changed in SAM. It is part of the entity’s DUNS Number record from D&B.

Field Name: D&B Monitoring Address Line 1
Type: Alphanumeric
Length: 150
Definition: The first line of the address as provided by the D&B monitoring service.

Field Name: D&B Monitoring Address Line 2
Type: Alphanumeric
Length: 150
Definition: The second line of the address as provided by the D&B monitoring service.

Field Name: D&B Monitoring City
Type: Alpha
Length: 35
Definition: The name of the city in which the entity is located as provided by the D&B monitoring service.

Field Name: D&B Monitoring Legal Business Name
Type: Alphanumeric
Length: 130
Definition: The legal business name provided for the entity by the D&B monitoring service.

Field Name: D&B Monitoring Country Code
Type: Numeric
Length: 3
Definition: The country code in which the entity is located as provided by the D&B monitoring service.

Field Name: D&B Monitoring DBA
Type: Alpha
Length: 120
Definition: The Doing Business As (DBA) name of the entity provided by the D&B monitoring service.
<table>
<thead>
<tr>
<th>Field Name: D&amp;B Monitoring Last Updated</th>
<th>Type: Date</th>
<th>Length: 8</th>
<th><strong>Definition:</strong> The date the D&amp;B monitoring service was last updated for the entity.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Field Name: D&amp;B Monitoring State or Province</td>
<td>Type: Alphanumeric</td>
<td>Length: 50</td>
<td><strong>Definition:</strong> The state or province code in which the entity is located as provided by the D&amp;B monitoring service.</td>
</tr>
<tr>
<td>Field Name: D&amp;B Monitoring Status</td>
<td>Type: Numeric</td>
<td>Length: 1</td>
<td><strong>Definition:</strong> The indicator which shows whether D&amp;B monitoring is turned on for the entity. Values are 0 for No and 1 for Yes.</td>
</tr>
<tr>
<td>Field Name: D&amp;B Monitoring Zip Code</td>
<td>Type: Numeric</td>
<td>Length: 10</td>
<td><strong>Definition:</strong> The U.S. ZIP Code, or international Postal Code, associated with the address as provided by the D&amp;B monitoring service.</td>
</tr>
<tr>
<td>Field Name: D&amp;B Out of Business Indicator</td>
<td>Type: Numeric</td>
<td>Length: 1</td>
<td><strong>Definition:</strong> The status code which indicates D&amp;B has information the entity is either out of business or has had a period of inactivity uncharacteristic to the industry. Values are 0 for No and 1 for Yes.</td>
</tr>
<tr>
<td>Field Name: Debt Subject to Offset Flag</td>
<td>Type: Alpha</td>
<td>Length: 1</td>
<td><strong>Definition:</strong> The indicator which shows whether the United States Treasury's Debt Management Services notified SAM that the entity represented by this DUNS number has a delinquent debt subject to collection under the Treasury Offset Program. Contracting officers may not use the governmentwide commercial purchase card to pay this entity for contracts/orders above the micro-purchase threshold as outlined in FAR 32.1108(b)(2). This flag set to Yes (Y) indicates that the registrant has been determined to have a delinquent obligation owed to the U. S. Federal Government as shown by records at the Department of the Treasury. No (N) means the Treasury Department found no delinquent obligation. A non-entry [-] indicates that this registrant has not yet been verified with Treasury. Foreign registrations are not verified.</td>
</tr>
<tr>
<td>Field Name: Department Codes</td>
<td>Type: Drop-Down</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Length: N/A
Definition: The two-character Department or Independent Agency code currently derived from the Treasury Index. The user selects from a pre-defined list.

Field Name: Description of Requirement
Type: Alphanumeric
Length: 4000
Definition: The description of services and construction contract actions as entered in FPDS for contracts subject to BioPreferred reporting.

Field Name: DFARS Response
Type: N/A
Length: N/A
Definition: The entity's responses to DFARS related questions provided during the Representations & Certifications part of the registration. The elements associated with these responses are detailed in the Full User Guides found within SAM Help (Federal User Guide Section 4.5.3 and Non-Federal User Guide Section 4.4.3).

Field Name: Disaster Response Flag
Type: Drop-Down
Length: N/A
Definition: The indicator which shows the entity provided Disaster Response Information to be part of the Disaster Response Registry. Contractors on the Disaster Response Registry are willing to provide debris removal, distribution of supplies, reconstruction, and other disaster or emergency relief supplies and/or services. Users select either “Yes” or “No”.

Field Name: Disbursing Office Symbol
Type: Drop-Down
Length: N/A
Definition: The unique symbol assigned by the Treasury Intra-governmental Payment and Collection (IPAC) system for the office disbursing funds. The disbursing office has a relationship to the agency location code. Users select from a pre-defined list of values.

Field Name: Disposition
Type: Drop-Down
Length: N/A
Definition: The short description of the proceeding disposition selected from a drop-down list entered by the entity if they report Proceeding Details in Core Data. The possible values for this field are either Conviction/Finding of Fault or Other acknowledgment of fault.

Field Name: DODAAC
Type: Alphanumeric
Length: 9
Definition: The Department of Defense Activity Address Code (DODAAC) for non-civilian government entities (DoD). This is filled with the letters "DOD" followed by the entity’s six-digit assigned DoDAAC.
Field Name: DODAAC Legal Business Name
Type: Alphanumeric
Length: 120
Definition: The legal business name of the DoD entity associated with the DoDAAC record.

Field Name: Dollar Amount Spent
Type: Numeric
Length: 20
Definition: The entity-reported Dollar Amount expended in any given BioPreferred product category during the Federal Government fiscal year (October 1 – September 30).

Field Name: DUNS
Type: Numeric
Length: 9
Definition: The unique, nine-digit entity identifier assigned by Dun and Bradstreet (D&B) to the specific physical location of an entity.

Field Name: DUNS PLUS 4
Type: Alphanumeric
Length: 4
Definition: The DUNS Plus 4 (sometimes called the DUNS+4) is an entity-selected Electronic Funds Transfer (EFT) Identifier used to distinguish more than one remittance location for payment. An entity can only provide a DUNS+4 if they provide an additional set of EFT information. If the entity does not need to provide additional EFT information, the registration will show the DUNS and four zeros as the complete DUNS/DUNS+4. CAGE Codes are assigned at the DUNS+4 level. The following DUNS+4 values are invalid: DUNS, NONE, NULL, XXXX, FIRE, MISC, BETA, LOAN, AAAA, RENT, DAY#, ABCD, OOOO.

Field Name: EDI Information Question
Type: Drop-Down
Length: N/A
Definition: This is the flag that determines whether the entity wants to enter Electronic Data Interchange (EDI) Information in the Assertions section of the entity registration. Users select either “Yes” or “No”.

Field Name: EDI VAN Provider
Type: Alphanumeric
Length: 20
Definition: The Value-Added Network (VAN) Provider supporting the entity’s EDI exchange.

Field Name: EFT Waiver
Type: Alpha
Length: 1
Definition: The EFT Waiver Flag indicates whether EFT information for a U.S. financial institution is required for the entity. Values are Y for Yes and N for No.
Field Name: Email
Type: Alphanumeric
Length: 80
Definition: The email address for the entity-provided point of contact.

Field Name: Entity Structure
Type: Drop-Down
Length: N/A
Definition: The structure of the entity as defined by the IRS. Users select from a pre-defined list. Possible values for this field are:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>2J</td>
<td>Sole Proprietorship</td>
</tr>
<tr>
<td>2K</td>
<td>Partnership or Limited Liability Partnership</td>
</tr>
<tr>
<td>2L</td>
<td>Corporate Entity (Not Tax Exempt)</td>
</tr>
<tr>
<td>8H</td>
<td>Corporate Entity (Tax Exempt)</td>
</tr>
<tr>
<td>2A</td>
<td>U.S. Government Entity</td>
</tr>
<tr>
<td>CY</td>
<td>Country - Foreign Government</td>
</tr>
<tr>
<td>X6</td>
<td>International Organization</td>
</tr>
<tr>
<td>ZZ</td>
<td>Other</td>
</tr>
</tbody>
</table>

Field Name: Excluding Agency
Type: Alpha
Length: 120
Definition: The name of the federal agency which created and manages the exclusion record.

Field Name: Exclusion Program
Type: Alpha
Length: 15
Definition: The program in which an exclusion record is classified. New records will automatically default to Reciprocal.

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>RE</td>
<td>Reciprocal</td>
</tr>
<tr>
<td>NP</td>
<td>Non-Procurement</td>
</tr>
<tr>
<td>PR</td>
<td>Procurement</td>
</tr>
</tbody>
</table>

Field Name: Exclusion Status Flag
Type: Alpha
Length: 1
Definition: This flag indicates whether an entity, as identified by the DUNS Number registered, has an exclusion record. If this flag is set to Yes, the registrant has an exclusion record. A value of No indicates this registrant's DUNS Number does not have an exclusion record in SAM. Values are N for No and Y for Yes.
Field Name: Exclusion Type  
Type: Drop-Down  
Length: N/A  
**Definition:** One of four categories under which an exclusion is created. Each Exclusion Type has standard language for the Nature (Cause) and Effect. Users should read the language carefully to understand the impact of the exclusion.

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>IP</td>
<td>Ineligible (Proceedings Pending)</td>
</tr>
<tr>
<td>IC</td>
<td>Ineligible (Proceedings Completed)</td>
</tr>
<tr>
<td>PR</td>
<td>Prohibition/Restriction</td>
</tr>
<tr>
<td>VE</td>
<td>Voluntary Exclusion</td>
</tr>
</tbody>
</table>

Field Name: Executive Compensation Question 1  
Type: Drop-Down  
Length: N/A  
**Definition:** This field will store a "yes" or "no" response to the first Executive Compensation screening question which reads, “In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a DUNS number, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements, and 2. $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?” Users select “Yes” or “No”.

Field Name: Executive Compensation Question 2  
Type: Drop-Down  
Length: N/A  
**Definition:** This field will store a "yes" or "no" response to the second Executive Compensation screening question which is conditional based upon the entity’s response to the first question. The second question reads “Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a DUNS number, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 780(d)) or section 6104 of the Internal Revenue Code of 1986?” Users select “Yes” or “No”.

Field Name: Executive First Name  
Type: Alphanumeric  
Length: 35  
**Definition:** The first name of one of the five most highly compensated executives in a registered entity including parent organizations, all branches, and all affiliates worldwide. Executives are considered officers, managing partners, or any other employees in management positions.

Field Name: Executive Middle Initial
**Type:** Alphanumeric  
**Length:** 1  
**Definition:** The middle initial of one of the five most highly compensated executives in a registered entity including parent organizations, all branches, and all affiliates worldwide. Executives are considered officers, managing partners, or any other employees in management positions.

**Field Name:** Executive Last Name  
**Type:** Alphanumeric  
**Length:** 35  
**Definition:** The last name of one of the five most highly compensated executives in a registered entity including parent organizations, all branches, and all affiliates worldwide. Executives are considered officers, managing partners, or any other employees in management positions.

**Field Name:** Executive Title  
**Type:** Alphanumeric  
**Length:** 20  
**Definition:** The position title of one of the five most highly compensated executives in a registered entity including parent organizations, all branches, and all affiliates worldwide. Executives are considered officers, managing partners, or any other employees in management positions.

**Field Name:** Expiration Date  
**Type:** Date  
**Length:** 8  
**Definition:** A system-generated date representing when an entity's registration expires. The expiration date will automatically update when the registration, or changes made to the registration, become active. The expiration date is set 365 days from when the user submits an update to their entity’s information, except for updates only made to points of contact (POC Only) which do not reset the expiration date. If the registrant has not updated their Entity Management information at least once in the past 365 days, the registration becomes inactive.

**Field Name:** Extension  
**Type:** Numeric  
**Length:** 16  
**Definition:** The phone number extension of the Point of Contact (POC) within an entity management registration if they are located in the U.S.

**Field Name:** FAR Response  
**Type:** N/A  
**Length:** N/A  
**Definition:** The entity's responses to FAR-related questions provided during the Representations & Certifications part of the registration. The elements associated with these responses are detailed in the Full User Guides found within SAM Help (Federal User Guide Section 4.5.3 and Non-Federal User Guide Section 4.4.3).

**Field Name:** Fax  
**Type:** Numeric
**Length:** 13  
**Definition:** The fax number for the Point of Contact (POC) within an entity management registration.

**Field Name:** Financial Assistance Certifications  
**Type:** Radio Button  
**Length:** N/A  
**Definition:** The indicator which shows if the entity wishes to apply for a Federal financial assistance project or program, or if the entity is currently the recipient of funding under any Federal financial assistance project or program. Users select either “Yes” or “No”.

**Field Name:** Financial Institute  
**Type:** Alphanumeric  
**Length:** 30  
**Definition:** The name of an entity's bank or other financial institution. This name is tied to the ABA routing number and will be pre-populated after the ABA routing number is entered.

**Field Name:** First Name  
**Type:** Alphanumeric  
**Length:** 60  
**Definition:** The first name for the Point of Contact (POC) within an entity management registration.

**Field Name:** Fiscal Year End Close Date  
**Type:** Date  
**Length:** 5  
**Definition:** The date the entity's accounting period closes. When entering the information on the website, you must enter as MM/DD.

**Field Name:** Foreign Province  
**Type:** Alpha  
**Length:** 50  
**Description:** The foreign province in which the POC is located. This field is mandatory only for Canadian addresses.

**Field Name:** Functional Group Identifier  
**Type:** Alphanumeric  
**Length:** 15  
**Definition:** The Functional Group (GS02) Identifier for those entities providing EDI information in the Assertions section of the registration.

**Field Name:** Geographic Area Served: County  
**Type:** Drop-Down  
**Length:** N/A
**Definition:** The code for the county within a state used to designate an area served in the Disaster Response Registry. Users select from a pre-defined list based on the State selected.

**Field Name:** Geographic Area Served: Metropolitan Statistical Area  
**Type:** Drop-Down  
**Length:** N/A  
**Definition:** The name of the Metropolitan Statistical Area that may span county or state borders and is used in the Disaster Response Registry to designate an area served. Users select from a pre-defined list based on the State and County selected.

**Field Name:** Geographic Area Served: State  
**Type:** Drop-Down  
**Length:** N/A  
**Definition:** The state selected by an entity when designating an area served in the Disaster Response Registry.

**Field Name:** Geographic Area Served: Type  
**Type:** Alpha  
**Length:** 3  
**Definition:** The name of the type of geographic area served for the Disaster Response Registry. The possible values for this field are:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSA</td>
<td>Metropolitan Statistical Area</td>
</tr>
<tr>
<td>CTY</td>
<td>County</td>
</tr>
<tr>
<td>STA</td>
<td>State</td>
</tr>
<tr>
<td>ANY</td>
<td>Any</td>
</tr>
</tbody>
</table>

**Field Name:** Global Parent DUNS  
**Type:** Numeric  
**Length:** 9  
**Definition:** The DUNS number of the global ultimate parent entity of the registrant, i.e. the very highest level of the organizational structure. Value provided by D&B.

**Field Name:** Global Parent Legal Business Name  
**Type:** Alphanumeric  
**Length:** 120  
**Definition:** The legal business name of the global parent entity of the registrant. Value provided by D&B.

**Field Name:** Highest Employee Security Level  
**Type:** Drop-Down  
**Length:** N/A
**Definition:** The top level of security clearance for employees in an entity. Possible Values for this field are:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>90</td>
<td>Government Non-Classified</td>
</tr>
<tr>
<td>92</td>
<td>Government Confidential</td>
</tr>
<tr>
<td>93</td>
<td>Government Secret</td>
</tr>
<tr>
<td>94</td>
<td>Government Top Secret</td>
</tr>
</tbody>
</table>

**Field Name:** Highest Level Owner Status  
**Type:** Radio Button  
**Length:** N/A  
**Definition:** The indicator which shows if the entity stated it is has an Immediate Owner which is owned or controlled by another entity in accordance with the FAR Subpart 4.18 definitions. Users select either “Yes” or “No”.

**Field Name:** Highest Level Owner Location  
**Type:** Radio Button  
**Length:** N/A  
**Definition:** The indicator showing if the Highest Level Owner is not located in the U.S. and its outlying areas. Users select either “Yes” or “No”.

**Field Name:** Highest Level Owner CAGE Code  
**Type:** Alphanumeric  
**Length:** 5  
**Definition:** The CAGE Code selected by the entity which represents their Highest Level Owner located in the U.S. and its outlying areas.

**Field Name:** Highest Level Owner NCAGE Code  
**Type:** Alphanumeric  
**Length:** 5  
**Definition:** The NCAGE Code selected by the entity which represents their Highest Level Owner located outside U.S. and its outlying areas.

**Field Name:** Immediate Owner Status  
**Type:** Radio Button  
**Length:** N/A  
**Definition:** The indicator which shows if the entity stated it has an Immediate Owner in accordance with the FAR Subpart 4.18 definitions. Users select either “Yes” or “No”.

**Field Name:** Immediate Owner Location  
**Type:** Radio Button  
**Length:** N/A
**Definition:** The indicator showing if the Immediate Owner is located in the U.S. and its outlying areas. Users select either “Yes” or “No”.

**Field Name:** Immediate Owner CAGE Code  
**Type:** Alphanumeric  
**Length:** 5  
**Definition:** The CAGE Code selected by the entity which represents their Immediate Owner located in the side U.S. and its outlying areas.

**Field Name:** Immediate Owner NCAGE Code  
**Type:** Alphanumeric  
**Length:** 5  
**Definition:** The NCAGE Code selected by the entity which represents their Immediate Owner not located in the side U.S. and its outlying areas.

**Field Name:** Indefinite Indicator  
**Type:** Radio Button  
**Length:** N/A  
**Definition:** This field will store a Yes or No response to indicate if an exclusion record is marked as Indefinite, i.e. no termination date is set.

**Field Name:** Individual First Name  
**Type:** Alpha  
**Length:** 50  
**Definition:** The first name of an individual with an exclusion record.

**Field Name:** Individual Last Name  
**Type:** Alpha  
**Length:** 35  
**Definition:** The last name of an individual with an exclusion record.

**Field Name:** Individual Middle Name  
**Type:** Alpha  
**Length:** 50  
**Definition:** The middle name of an individual with an exclusion record.

**Field Name:** Individual Prefix  
**Type:** Alpha  
**Length:** 25  
**Definition:** The prefix of an individual with an exclusion record.

**Field Name:** Individual SSN  
**Type:** Numeric  
**Length:** 9  
**Definition:** The Social Security Number (SSN) of an individual with an exclusion record.
Field Name: Individual Suffix  
Type: Alpha  
Length: 25  
Definition: The suffix of an individual with an exclusion record.

Field Name: Initial Registration Date  
Type: Date  
Length: 8  
Definition: The date the entity initially registered to do business with the U.S. government entity registration was submitted. This date can precede the SAM go-live date of July 2012 if the entity was registered in the prior Central Contractor Registration system. This date will not change.

Field Name: Instrument  
Type: Drop-Down  
Length: N/A  
Definition: The type of proceedings instrument entered by the entity in the proceeding details. The values are U.S. Federal issued contract, U.S. Federal issued grant / assistance instrument, State issued contract, and State issued grant.

Field Name: Instrument Number  
Type: Numeric  
Length: 50  
Definition: The official number of the proceeding as assigned by proceedings instrument.

Field Name: ISA Identifier  
Type: Alphanumeric  
Length: 15  
Definition: The Interchange Sender (ISA) Identifier specific to Electronic Data Interchange (EDI) information. It cannot be longer than fifteen characters. It is an alphanumeric value that does not include dashes, spaces, or special characters.

Field Name: ISA Qualifier  
Type: Alphanumeric  
Length: 2  
Definition: The Interchange Sender (ISA) Qualifier specific to Electronic Data Interchange (EDI) information.

Field Name: Last Name  
Type: Alpha  
Length: 35  
Definition: The last name of the Point of Contact within an entity management registration.

Field Name: Location Employees  
Type: Numeric  
Length: 15
**Definition:** The one-year average number of employees at the location being registered. This is an optional field, but if completed, must be less than or equal to the Worldwide Number of Employees provided in Goods and Services.

**Field Name:** Lockbox Number  
**Type:** Numeric  
**Length:** 20  
**Definition:** The lockbox number assigned by the entity’s financial institution if the one is used by the entity to receive payment.

**Field Name:** Megawatt Hours  
**Type:** Numeric  
**Length:** 15  
**Definition:** The number showing total Megawatt Hours (MWH) for the preceding fiscal year of all affiliates of an entity registrant using one of the following NAICS codes: 221111, 221112, 221113, 221119, 221121, 221122. This value is used to calculate the Small Business size status by industry.

**Field Name:** Merchant ID 1  
**Type:** Numeric  
**Length:** 128  
**Definition:** The number assigned to an entity by the bank that processes their credit card receipts. The Merchant ID Number is similar to a routing number. This field is for Government Use Only.

**Field Name:** Merchant ID 2  
**Type:** Numeric  
**Length:** 128  
**Definition:** This is an alternate ID to Merchant ID 1 and is used if the registering entity has two routing numbers (uses both banks). This field is for Government Use Only.

**Field Name:** Middle Initial  
**Type:** Alpha  
**Length:** 3  
**Definition:** The middle initial of the Point of Contact within an entity management registration.

**Field Name:** Modification Date  
**Type:** Date  
**Length:** 8  
**Definition:** The date received from FPDS representing the last date the contract was modified for the Total Contract Value.

**Field Name:** Modification Number  
**Type:** Alphanumeric  
**Length:** 25  
**Definition:** The placeholder number received from FPDS to signify the amount of times the contract was modified.
**Field Name: MPIN**  
*Type:* Alphanumeric  
*Length:* 9  
**Definition:** The Marketing Partner Identification Number (MPIN) created by the registrant during Core Data. The MPIN must be 9 characters in length, contain at least 1 number, contain at least 1 letter, and may not contain any spaces or special characters.

**Field Name: NAICS Code**  
*Type:* Numeric  
*Length:* 6  
**Definition:** The North American Industrial Classification System (NAICS) Code(s). Effective October 1, 2017, SAM uses the 2017 revision of the NAICS.

**Field Name: NAICS Exception**  
*Type:* Alphanumeric  
*Length:* 4  
**Definition:** The associated NAICS size standard exception data from the Small Business Administration (SBA). This includes the NAICS exception number and description.

**Field Name: Name of Individual Executing Consent**  
*Type:* Alpha  
*Length:* 60  
**Definition:** The name of the individual providing the authorization for the entity Taxpayer Name and Taxpayer Identification Number (TIN) to be sent to the IRS for validation. This person must have legal authority to execute this consent in accordance with 26 CFR section 301.6103(c)-1(e)(4). For example, if the taxpayer is a legal entity, such as a corporation, any officer of the entity with authority under applicable State law to legally bind the entity may execute a consent to disclosure.

**Field Name: NCAGE Code**  
*Type:* Alphanumeric  
*Length:* 5  
**Definition:** CAGE Codes for foreign entities used internationally as part of the NATO Codification System (NCS) are called NCAGE Codes. NCAGE Codes are assigned by a member of the North Atlantic Treaty Organization (NATO) or by the NATO Support and Procurement Agency (NSPA). DLA’s CAGE Program records and maintains NCAGE Codes in the CAGE master file. All entities not located in the U.S. and its outlying areas must provide an NCAGE Code when they register.

**Field Name: Non-US Phone**  
*Type:* Numeric  
*Length:* 16  
**Definition:** The phone number of the Point of Contact for an entity management registration if they are located outside of the U.S.

**Field Name: No Public Display Flag**  
*Type:* Checkbox
**Length:** N/A  
**Definition:** The field indicates whether an entity has chosen to opt-out of their registration being displayed in SAM public search results. Opting out may result in a reduction in Federal Government business opportunities, and subcontractors who choose this option will not be visible to prime contractors. Entities that have opted out will be removed only from the SAM public search but will still be visible to users with For Official Use Only (FOUO) data access and will be provided in accordance with Freedom of Information Act (FOIA) requests.

**Field Name:** NPI  
**Type:** Numeric  
**Length:** 10  
**Definition:** The NPI (National Provider Identifier) is a unique identification number for covered health care providers. It is an optional field for exclusion records.

**Field Name:** Organization Name  
**Type:** Alphanumeric  
**Length:** 200  
**Definition:** The name of an excluded entity that falls under one of the following Classification Types: Special Entity Designation or Vessel.

**Field Name:** PIID  
**Type:** Alphanumeric  
**Length:** 50  
**Definition:** The Procurement Instrument Identifier (PIID) is used to identify solicitation and contract actions in designated support and reporting systems (e.g., Federal Procurement Data System, Past Performance Information Retrieval System), in accordance with regulations, applicable authorities, and agency policies and procedures.

**Field Name:** Place of Performance City  
**Type:** Alphanumeric  
**Length:** 100  
**Definition:** City where the BioPreferred report is detailing USDA information.

**Field Name:** Place of Performance Country  
**Type:** Alphanumeric  
**Length:** 100  
**Definition:** Country where the BioPreferred report is detailing USDA information.

**Field Name:** Place of Performance Country  
**Type:** Alphanumeric  
**Length:** 100  
**Definition:** County where the BioPreferred report is detailing USDA information.

**Field Name:** Place of Performance State/Province  
**Type:** Alphanumeric
**Field Name: Place of Performance ZIP**  
**Type:** Alphanumeric  
**Length:** 10  
**Definition:** U.S. ZIP Code, or international Postal Code, associated with the Place of Performance address pre-populated by the system in a BioPreferred Report.

**Field Name: POC Notes**  
**Type:** Alpha  
**Length:** 1000  
**Definition:** Additional notes or comments of a Point of Contact for an entity management registration.

**Field Name: POC Title**  
**Type:** Alpha  
**Length:** 50  
**Definition:** The title of the Point of Contact for an entity management registration.

**Field Name: POC Type**  
**Type:** Drop-Down  
**Length:** N/A  
**Definition:** The type of Point of Contact identified for an entity management registration. Users select from a pre-defined list of values based on the entity type. Possible values for this field are:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>EP</td>
<td>Eliminations POC</td>
</tr>
<tr>
<td>AP</td>
<td>Accounts Payable POC</td>
</tr>
<tr>
<td>SL</td>
<td>Sales POC</td>
</tr>
<tr>
<td>AR</td>
<td>Accounts Receivable POC</td>
</tr>
<tr>
<td>EA</td>
<td>EDI POC</td>
</tr>
<tr>
<td>EB</td>
<td>Electronic Business POC</td>
</tr>
<tr>
<td>E2</td>
<td>Electronic Business Alternate POC</td>
</tr>
<tr>
<td>GB</td>
<td>Government Business POC</td>
</tr>
<tr>
<td>GA</td>
<td>Government Business Alternate POC</td>
</tr>
<tr>
<td>PC</td>
<td>Party Performing Certification POC</td>
</tr>
<tr>
<td>PP</td>
<td>Past Performance POC</td>
</tr>
<tr>
<td>P2</td>
<td>Past Performance Alternate POC</td>
</tr>
<tr>
<td>PR</td>
<td>Proceedings POC</td>
</tr>
<tr>
<td>PA</td>
<td>Proceedings Alternate POC</td>
</tr>
<tr>
<td>SP</td>
<td>Sole Proprietorship POC</td>
</tr>
</tbody>
</table>
Field Name: Predecessor Details_Status
Type: Radio Button
Length: N/A
Definition: The indicator which shows if the entity stated it is a successor to a predecessor that held a Federal contract or grant within the last three years. Users select either “Yes” or “No”.

Field Name: Predecessor 1 CAGE Code or NCAGE Code
Type: Alphanumeric
Length: 5
Definition: The CAGE Code or NCAGE Code for the most recent predecessor reported by the entity.

Field Name: Predecessor 2 CAGE Code or NCAGE Code
Type: Alphanumeric
Length: 5
Definition: The CAGE Code or NCAGE Code for the second most recent predecessor reported by the entity.

Field Name: Predecessor 3 CAGE Code or NCAGE Code
Type: Alphanumeric
Length: 5
Definition: The CAGE Code or NCAGE Code for the third most recent predecessor reported by the entity.

Field Name: Previous Business Name
Type: Alphanumeric
Length: 120
Definition: The previous legal business name of the entity as supplied by Dun & Bradstreet.

Field Name: Primary NAICS Flag
Type: Alphanumeric
Length: 1
Definition: The indicator showing the NAICS Code selected by the entity as their primary NAICS. For many programs, SBA requires a firm be “small” in its primary industry in accordance with SBA’s size standards for that industry.

Field Name: Prior DUNS
Type: Numeric
Length: 9
Definition: Any prior DUNS Number for an entity as supplied by D&B.

Field Name: Proceeding Date
Type: Date
Length: 8
Definition: The date of the entity's proceeding.

Field Name: Proceeding Description
Type: Alpha
Length: 4000
Definition: A description of the proceeding entered by the user.

Field Name: Proceeding Question 1
Type: Drop-Down
Length: N/A
Definition: This field will store a "yes" or "no" response to the first Proceedings Screening question which reads, “Is there a Federal solicitation on which your business or organization, as represented by the DUNS number on this specific SAM record, is bidding that contains the FAR provision 52.209-7, or has your business or organization, as represented by the DUNS number on this specific SAM record, been awarded a Federal contract or assistance award that contains the award term and condition described in 2 C.F.R. 200 Appendix XII?” Users select “Yes” or “No”.

Field Name: Proceeding Question 2
Type: Drop-Down
Length: N/A
Definition: This field will store a "yes" or "no" response to the second Proceedings Screening question which reads, “Does your business or organization, as represented by the DUNS Number on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than $10,000,000?” Users select “Yes” or “No”.

Field Name: Proceeding Question 3
Type: Drop-Down
Length: N/A
Definition: This field will store a "yes" or "no" response to the third Proceedings Screening question which reads, “Within the last five years, has the business or organization, as represented by the DUNS Number on this specific SAM record, and/or any of its principles, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State: 1. Criminal proceeding resulting in a conviction or other acknowledgement of fault; 2. Civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than $5,000, or other acknowledgement of fault; and/or 3. Administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than $5,000 or reimbursement, restitution, or damages greater than $100,000, or other acknowledgement of fault?” Users select “Yes” or “No”.

Field Name: Proceeding State
Type: Drop-Down
Length: N/A
Definition: The state where the entity's reported proceeding occurred.

Field Name: Proceeding Type
**Type:** Drop-Down  
**Length:** N/A  
**Definition:** This is the type of proceeding. Users select from a pre-defined list of values. The possible values for this field are:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>CR</td>
<td>Criminal</td>
</tr>
<tr>
<td>CV</td>
<td>Civil</td>
</tr>
<tr>
<td>AD</td>
<td>Administrative</td>
</tr>
</tbody>
</table>

**Field Name:** Product  
**Type:** Alphanumeric  
**Length:** 4000  
**Definition:** A description of the specific product used under the USDA category for BioPreferred reporting.

**Field Name:** Province  
**Type:** Alpha  
**Length:** 50  
**Definition:** The province in which a non-U.S. entity is located.

**Field Name:** PSC  
**Type:** Alphanumeric  
**Length:** 50  
**Definition:** The descriptive short name for the selected Product Service Code (PSC).

**Field Name:** PSC Code  
**Type:** Alphanumeric  
**Length:** 4  
**Definition:** The four-position code used to describe products, services, and research and development (R&D) the entity is offering to the federal government. Products have a digit in the first position. Services and R&D have a character in the first position. An entity can select up to 500 PSCs to include in their entity registration.

**Field Name:** PSC Description  
**Type:** Alphanumeric  
**Length:** 4000  
**Definition:** The long description of the type of products or services being used.

**Field Name:** Reason for Modification  
**Type:** Alphanumeric  
**Length:** 120  
**Definition:** A summary of why the modification of the BioPreferred report was made which results in changes in Total Contract Value or funding information.
Field Name: Reference PIID
Type: Alphanumeric
Length: 50
Definition: When reporting orders under Indefinite Delivery Vehicles (IDV) such as a GWAC, IDC, FSS, BOA, or BPA, report the Procurement Instrument Identifier (Contract Number or Agreement Number) of the IDV.

Field Name: Registration Purpose
Type: Radio Button
Length: N/A
Definition: The purpose of an entity’s registration in SAM as determined by the user’s response to the following question: “Why are you registering this entity to do business with the U.S. government?” The possible values for this field are:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Z1</td>
<td>Federal Assistance Awards</td>
</tr>
<tr>
<td>Z2</td>
<td>All Awards</td>
</tr>
<tr>
<td>Z3</td>
<td>IGT Only</td>
</tr>
<tr>
<td>Z4</td>
<td>Assistance Awards &amp; IGT</td>
</tr>
<tr>
<td>Z5</td>
<td>All Awards and IGT</td>
</tr>
</tbody>
</table>

Field Name: Registration Status
Type: Alpha
Length: 1
Definition: This field tracks the registration status of the entity. The possible values are:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>R</td>
<td>Draft</td>
</tr>
<tr>
<td>W</td>
<td>Work In Progress</td>
</tr>
<tr>
<td>S</td>
<td>Submitted</td>
</tr>
<tr>
<td>A</td>
<td>Active</td>
</tr>
<tr>
<td>I</td>
<td>Inactive</td>
</tr>
<tr>
<td>D</td>
<td>Deleted</td>
</tr>
<tr>
<td>E</td>
<td>Expired</td>
</tr>
</tbody>
</table>

Field Name: Remittance Name
Type: Alpha
Length: 60
Definition: The name of the party to whom the check should be made payable if the government is unable to pay using EFT.

Field Name: Renewal Date
Type: Date
Length: 8
Definition: The date that the entity renewed their registration.

Field Name: SBA Certification Entry Date
Type: Date
Length: 8
Definition: The date an entity received its SBA certification as provided by SBA.

Field Name: SBA Certification Exit Date
Type: Date
Length: 8
Definition: The date an entity exited the SBA certification program as provided by SBA.

Field Name: Search More Locations_Question
Type: Drop-Down
Length: N/A
Definition: Federal users indicate whether they want to search for more locations related to the Firm exclusion they are creating. Users select either “Yes” or “No”.

Field Name: State
Type: Alpha
Length: 2
Definition: The state code in which the U.S. entity is located.

Field Name: State of Incorporation
Type: Drop-Down
Length: N/A
Definition: The state where the entity was incorporated. Only required for U.S. incorporated entities.

Field Name: Tax Year
Type: Numeric
Length: 4
Definition: The most recent Tax Year in which the entity reported taxes as provided by the entity on the IRS Consent page. It must be no later than the current calendar year.

Field Name: Taxpayer Name
Type: Alphanumeric
Length: 120
Definition: The Taxpayer Name the IRS has on file for the entity's TIN according to its most recent tax return. The Taxpayer Name may be slightly different than the Legal Business Name of the entity being registered. The Taxpayer Name can only contain letters, numbers, spaces, hyphens (-), and ampersands (&).

Field Name: Termination Date
Type: Date
Length: 8
**Definition:** The date the exclusion record will be removed from the active list of exclusions and become inactive. A user may indicate a date that occurred in the past to immediately make an exclusion inactive.

**Field Name:** TIN  
**Type:** Numeric  
**Length:** 9  
**Definition:** The Taxpayer Identification Number (TIN) for an entity, which can be either the Employer Identification Number (EIN) or the Social Security Number (SSN) if the entity is a Sole Proprietor or a Single-Member Limited Liability Company (LLC).

**Field Name:** TIN Consent Date  
**Type:** Date  
**Length:** 8  
**Definition:** The date that an individual provided authorization for the entity Taxpayer Name and TIN to be sent to the IRS for validation.

**Field Name:** TIN Consent Signature  
**Type:** Alphanumeric  
**Length:** 9  
**Definition:** The signature of the individual who authorized the entity information to be sent to the IRS for validation. The MPIN is used as the signature in this field.

**Field Name:** Title of Individual Executing Consent  
**Type:** Alphanumeric  
**Length:** 60  
**Definition:** The title of the individual providing the authorization for the entity Taxpayer Name and TIN to be sent to the IRS for validation. This person must have legal authority to execute this consent in accordance with 26 CFR section 301.6103(c)-1(e) (4). For example, if the taxpayer is a legal entity, such as a corporation, any officer of the entity with authority under applicable State law to legally bind the entity may execute consent to disclosure.

**Field Name:** Total Assets  
**Type:** Numeric  
**Length:** 15  
**Definition:** An entity’s total assets. This number is used in the small business size status calculation for NAICS Codes 522110, 522120, 522130, 522190, 522210, and 522293 in accordance with the SBA Table of Small Business Size Standards.

**Field Name:** Total Compensation Amount  
**Type:** Numeric  
**Length:** 38  
**Definition:** The dollar value for the total compensation of the executive named in the Executive Name field.

**Field Name:** Total Contract Value
Type: Numeric  
Length: 20  
**Definition:** The total amount of procurement that was obligated to be spent on products or services for the place of performance.

**Field Name:** Total Receipts  
**Type:** Numeric  
**Length:** 15  
**Definition:** The average yearly receipts for an entity over the past three years for all worldwide affiliates, branches, etc. rounded to the nearest dollar. This number must be equal to or greater than the Location Annual Receipts number.

**Field Name:** Type of Contract  
**Type:** Alphanumeric  
**Length:** 120  
**Definition:** The type of contract determines the service contract reporting thresholds in accordance with FAR Subpart 4.17 Service Contract Inventory.

**Field Name:** Type of Tax  
**Type:** Alpha  
**Length:** 22  
**Definition:** The type of tax paid to IRS. This will be prefilled by the system to say: Applicable Federal Tax.

**Field Name:** Unique Entity Identifier (SAM)  
**Type:** Alphanumeric  
**Length:** 12  
**Definition:** The unique, twelve-digit entity identifier SAM.

**Field Name:** Unique Entity Identifier (DUNS)  
**Type:** Numeric  
**Length:** 9  
**Definition:** The unique, nine-digit entity identifier assigned by Dun and Bradstreet (D&B) to the specific physical location of an entity.

**Field Name:** USDA Category  
**Type:** Drop-Down  
**Length:** N/A  
**Definition:** The USDA biobased product categories for the Federal Procurement Preference:

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Construction</td>
</tr>
<tr>
<td>2</td>
<td>Groundskeeping</td>
</tr>
<tr>
<td>3</td>
<td>Miscellaneous</td>
</tr>
<tr>
<td>4</td>
<td>Janitorial</td>
</tr>
<tr>
<td>Code</td>
<td>Name</td>
</tr>
<tr>
<td>------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>5</td>
<td>Personal Care</td>
</tr>
<tr>
<td>6</td>
<td>Industrial Lubricants and Fluids</td>
</tr>
<tr>
<td>7</td>
<td>Food Service</td>
</tr>
</tbody>
</table>

**Field Name: US Phone**  
**Type:** Numeric  
**Length:** 13  
**Definition:** The phone number of the Point of Contact for an entity registration if they are located in the U.S.

**Field Name: Vessel Call Sign**  
**Type:** Alphanumeric  
**Length:** 8  
**Definition:** A vessel’s unique identification code as used in radio communication. Included in exclusion records of the Vessel classification type, if known.

**Field Name: Vessel Flag**  
**Type:** Alphanumeric  
**Length:** 40  
**Definition:** The flag representing the country in which the vessel is registered. Included in exclusion records of the Vessel classification type, if known.

**Field Name: Vessel GRT**  
**Type:** Numeric  
**Length:** 8  
**Definition:** A vessel’s gross registered tonnage or total interval volume. Included in exclusion records of the Vessel classification type, if known.

**Field Name: Vessel Owner**  
**Table:** Org_Data  
**Length:** 150  
**Definition:** The persons to whom the vessel belongs. Included in exclusion records of the Vessel classification type, if known.

**Field Name: Vessel Tonnage**  
**Type:** Numeric  
**Length:** 14  
**Definition:** A measure of the vessel’s carrying capacity. Included in exclusion records of the Vessel classification type, if known.

**Field Name: Vessel Type**  
**Type:** Alphanumeric  
**Length:** 25  
**Definition:** An indication of a vessel’s type. Included in exclusion records of the Vessel classification type, if known.
**Field Name: ZIP Code**  
**Type:** Alphanumeric  
**Length:** 10  
**Definition:** U.S. ZIP Code, or international Postal Code, associated with the address. Mandatory for U.S. and Canadian addresses. Optional for other international addresses.

**Field Name: ZIP Code +4**  
**Type:** Numeric  
**Length:** 4  
**Definition:** The four-digit extension assigned by the U.S. Postal Service to a given ZIP Code for a U.S. address. Populated, when available, for the entity's physical address.
Appendix A – Acronym List

This section contains an alphabetical listing of all acronyms, abbreviations, and their meanings as used in SAM.

<table>
<thead>
<tr>
<th>Acronym/Abbreviation</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>820s</td>
<td>Remittance Advice Notices</td>
</tr>
<tr>
<td>ACH</td>
<td>Automated Clearing House</td>
</tr>
<tr>
<td>AKA</td>
<td>Also Known As</td>
</tr>
<tr>
<td>CAGE</td>
<td>Commercial and Government Entity</td>
</tr>
<tr>
<td>D&amp;B</td>
<td>Dun and Bradstreet</td>
</tr>
<tr>
<td>DBA</td>
<td>Doing Business As</td>
</tr>
<tr>
<td>DFARS</td>
<td>Defense Federal Acquisition Regulation Supplement</td>
</tr>
<tr>
<td>DLIS</td>
<td>Defense Logistics Information Service</td>
</tr>
<tr>
<td>DoD</td>
<td>Department of Defense</td>
</tr>
<tr>
<td>DoDAAC</td>
<td>Department of Defense Activity Address Code</td>
</tr>
<tr>
<td>DUNS</td>
<td>Data Universal Numbering System</td>
</tr>
<tr>
<td>EDI</td>
<td>Electronic Data Interchange</td>
</tr>
<tr>
<td>EFT</td>
<td>Electronic Funds Transfer</td>
</tr>
<tr>
<td>EIN</td>
<td>Employee Identification Number</td>
</tr>
<tr>
<td>FAR</td>
<td>Federal Acquisition Regulation</td>
</tr>
<tr>
<td>FKA</td>
<td>Formerly Known As</td>
</tr>
<tr>
<td>FSC</td>
<td>Federal Supply Code</td>
</tr>
<tr>
<td>FSN</td>
<td>Fiscal Station Number</td>
</tr>
<tr>
<td>IRS</td>
<td>Internal Revenue Service</td>
</tr>
<tr>
<td>ISA</td>
<td>Interchange ID</td>
</tr>
<tr>
<td>MPIN</td>
<td>Marketing Partner Identification Number</td>
</tr>
<tr>
<td>NAICS</td>
<td>North American Industrial Classification System</td>
</tr>
<tr>
<td>NATO</td>
<td>North Atlantic Treaty Organization</td>
</tr>
<tr>
<td>NCAGE</td>
<td>NATO Commercial and Government Entity</td>
</tr>
<tr>
<td>NCS</td>
<td>NATO Codification System</td>
</tr>
<tr>
<td>NKA</td>
<td>Now Known As</td>
</tr>
<tr>
<td>NPI</td>
<td>National Provider Identifier</td>
</tr>
<tr>
<td>POC</td>
<td>Point of Contact</td>
</tr>
<tr>
<td>PSC</td>
<td>Product Service Code</td>
</tr>
<tr>
<td>SAM</td>
<td>System for Award Management</td>
</tr>
<tr>
<td>SBA</td>
<td>Small Business Administration</td>
</tr>
<tr>
<td>TIN</td>
<td>Tax Identification Number</td>
</tr>
<tr>
<td>URL</td>
<td>Universal Resource Locator</td>
</tr>
<tr>
<td>VAN</td>
<td>Value Added Network</td>
</tr>
</tbody>
</table>